GRS IX–5]

Previous references (1923 me)

File No 135
Serial Nos. 1

Later references

Preserve

GENERAL AND REVENUE SECRETARIAT

Serial Nos One only

Part B for April 24

SUBJECT

Re the reversing the reports of the Native Councils and District Boards

To, The D C S of Districts, the Presidents the Chief Engr, the Dir Singalese Savy Commr of Education, the Comptroller, and Spl Officers & the Superintendent Govt Stationery
No 7848 70/d 2 & 24

Issues modified in the form reverse of Administration

A1679

39612-23

R S III 21

General and Revenue Secretariat | File No. | of 19

Serial No

M E M O

At present, the following procedure is observed in reviewing the reports of Municipal Councils and District Boards

I REPORTS OF MUNICIPAL COUNCILS

Government Order 2260-5 Ml 79-18-17 dtd 22-11-1918	(i) City Municipal Councils	Reviewed by Government The report with appendices and the review are printed
Government Order No 6248-59 Ml 79-8-18 dated 22-11-1918	(ii) Town Municipal Councils	The Deputy Commissioners review the reports of Town Municipal Councils A consolidated review of all the Town Municipal Councils is issued by Government Only the Government Review is printed. The reports and appendices are not printed
	(iii) Minor Municipal Councils	The Deputy Commissioners review the reports of every Municipal Council The Government review the reports of Minor Municipal Councils in a District collectively The Government review is printed

2 As regards the Town and Minor Municipal Councils the reports are reviewed twice, once by the Deputy Commissioners and a second time by the Government The labour involved is heavy but its utility is not much

3 Except for City Municipal Councils, statistics are not readily available for the whole State for Town and Minor Municipal Councils put together as their reports relating to these are neither reviewed collectively nor are the reports and appendices printed.

4 Under the circumstances, the following arrangements are submitted for consideration -

The reports of Town and Minor Municipal Council

Form—Contn sheet

P T O

Serial No

may as at present, be reviewed by the Deputy Commissioners Along with their reviews, the Deputy Commissioners do submit to Government consolidated statements of the appendices of the reports of the Town and Minor Municipal Councils A general review relating to Town and Minor Municipal Councils may be issued on the reviews submitted by Deputy Commissioners, printing along with the Govt review only consolidated statements of only important items If this is done, statistics relating to the whole State will be availbale in one place in a handy form If the general review be considered not quite necessary, the reviews relating to each District may be reviewed by Government and along with the Government Review, the reviews of the Deputy Commissioner and the consolidated appendicess -- should be printed

II REPORTS OF DISTRICT BOARDS

As regards the District Fund Administration Reports, the general review may be done away with as any information required for the whole State can be gathered easily from the District Reports which are printed along with their appendices

HK
16/1/24
(L & L Secretary)

CR
17/1/24

b) I agree with the suggestions made. If approved, the suggestions may be followed.

Norm—Contn sheet

G R. S. III-21 3705

General and Revenue Secretariat. File No. of 19

Serial No

5685 1911

Such a useful purpose will be served by following the usual practice.

First Secretary

8/6 1911

9. A Personal Assistant for both the Municipalities and District Boards seems necessary. The appointment may not be Gazetted, but deal in his case with the Select Committee's proposal.

8/6 1911

9) Put up a table showing the form in which such returns might be published

8/6 1911.

Note—Contin. sheet.

P T.O

G. R. S. III-21

General and Revenue Secretariat.

File No. of 19

Serial No

(v) The first Member of Council has in para 3 of his note of 2 B June 1923 relating to the Review of the Bangalore Dt Town Admn Report summed as follows :-

"The Deputy Commr has not evidently perused the report You must see the para that he sends his review of the report"

(vi) A draft is in accordance with para 9 and 10 as above with reference to the Govt's direction in para 9

Ans copies of resolutions of Bangalore Govt on above Rpts and connected Papers for 1920-21 are put up

Sd/ illegible
A/S

Sd/ illegible
A/S

(vii) The Statements (Flags X, Y) & Form to contain necessary information required in Consolidated Review. Matter from Forms for District Staff Reports Chapter Abstract Statements of three Bombay Districts Form of minute, Council Orders etc and Form of

Note—Contin. sheet.

3961 5

G R 3. III

General and Revenue Secretariat.

File No. of 19

Serial No.

13 If any other information is [illegible], this may go into Appendices which may be attached to G.O. to Review of [illegible] compiled in the Secretariat.

13) The draft G.O. may perhaps be considered favourably.

First Member - [illegible] 31/1

14 Draft is approved [illegible]

15 It is proposed to discontinue the review of the administration of each District Board by the Govt and to delegate the power to the Dy Commr; the Govt issuing a consolidated review of the administration of all the District Boards in the Province. A similar procedure is intended to be followed with regard to the review of the administration of Town & Union Municipal Councils. Please ascertain Dewan's opinion.

[illegible] 22/2

16 Higher informally [illegible] Dewan) [illegible]

[illegible]

SC 23 FEB 1923 6205

6

(For Disposal at a Meeting)

No C 375
1923 1924

GENERAL AND REVENUE SECRETARIAT

Council Matter

SUBJECT

(Clause iv of the Schedule)

Question of reviewing the Administration Reports of District Boards and Municipalities

17 CIRCULATED TO THE MEMBERS OF COUNCIL.

By Order

10th March 192 4

Chief Secretary to Government

Extraordinary Member of Council

First Member of Council Seen

Second Member of Council 22/3

Third Member of Council

~1

For informal consideration

Question of reviewing the Administration Reports of District Boards and Municipalities

---

OPINION OF THE COUNCIL

note
by practice reports received reviewed
(sgnt) to be continued
by
13/3

8 d
16/0

19 Land d Secy cattle Compensation-
9
12/3

20 - Leg) Plan for preparation of reports of accounts

13/3

21. Individual Dist Reports for 1922 23 have all been reviewed. Consolidated Report reviews for 1921 22 d

Serial No

and 1922 23 are due.

The reports of Town Municipalities have not been received since 1920 21. 22. In para 15 of this note the Forest Member observed that individual reports of Dist Boards will be received by the Commissioner, the Consolidated report being made by this Govt. In para 16 the Member was pleased to observe that this procedure may lead to difficulties. From the Order of this Council it would appear that their order relates only to Reports of Dist Boards. If this view is correct, the revised draft GO in the file will be revised & submitted for approval

HK
20-3-1924

A revised draft GO is put up as instructed by the Secretary.

HK.
24-3-24

It is a matter for consideration whether

G. R. S. III-2]

General and Revenue Secretariat. | File No. of 19

Serial No.

In view of the order of the Council that the working practices of provincial reports may be continued that the Local Boards reports should be received twice by post once from each District and [illegible] a Consolidated report from the Divisional Officer 8/25/3. Upon this para IV of para 3 would seem to require alteration.

D A Lobley
Secretary

24/3.

I think one record for all the Local Boards is required so separate record for each district is necessary. Draft is append

26/3

26/3

[illegible] 24/4/24 to [illegible] Chief Engr. & Surgeon & Sanitary Comm. Special Appts. [illegible]

NOTE—Contin. sheet.

Grants and [illegible]

Revision dmgt 60 So

Proceedings of the Government of His highness the Maharaja of Mysore

---

Administration Reports

Issues modified instructions for the review of the District Boards and Town and Minor Municipal Councils

---

Read --

G O No 8850-62/L B 234-12-2, dated the 12th May 1915, prescribing the form of District Fund Administration Reports and directing that the reports be submitted to Govt , on or before the 30th September every year

2 G O No 320-30/ML 55-17-1 dated the 14th July 1917 empowering the Deputy Commissioners of Districts to review the Annual Administration Reports of all the Municipalities except the City Municipalities

3 G O No 6248-59/ML 79-18-16 dated the 22nd November 1918 issuing instructions for the preparation, submission and review of Administration Reports of Town and Minor Municipal Councils

---

Order No 784870/24 24

The question of reviewing Administration Reports of District Boards and Town and Minor Municipal Councils has been engaging the attention of Government for some time At present the Administration Reports of Town and Minor Municipal Councils are individually reviewed by the Deputy Commissioners in the case of the Town Municipal --

Council Reports a consolidated review is issued by Government and in the case of the Minor Municipal Council Reports a review is issued by Government separately for each district which Govt not only review each of these Reports separately but also obtain consolidated review on the Reports

2 After careful consideration of the question Government think that only two provincial reviews dealing with the most important and salient features of the administration may be issued by Government in future, one for Town and Minor Municipal Councils and the other for all the District Boards in the State

3 In order to secure uniformity in the matter of reviews by the Deputy Commissioners and obtain readily all the essential statistics for publication in a concise form with the Government views, the following instructions are issued in modification of the orders of 12th May 1915 and 2nd November 1918 read above -

I The Administration Reports of District Boards should be submitted to Government (through the Deputy Commrs when the Presidency is not the Hq Commr) and those of all Municipalities, except the City Municipalities, to the Deputy Commissioners in duplicate punctually on or before the 15th September every year arrangements being made for obtaining the necessary figures from the Public Works Medical, Sanitary and Education Departments before the 31st July every year

II Each Deputy Commissioner should soon after the receipt of the Municipal Reports -- arrange for prompt check of the figures and issue a simple review for all the Municipalities and submit a copy of his review to

Government with necessary statistics in the Forms appended to this order so as to reach the Secretariat punctually on or before the 15th October every year

III The Reviews should be very concise and chiefly limited to comment or criticism on the general results so far as comment or criticism is required or to discussions arising out of some statement of fact or opinion which calls for no ice

IV Soon after the receipt of the District Fund Reports and the Deputy Commissioners' Reviews on the Municipal Reports the Government will issue two consolidated Review one for all the District Boards and the other for all the Town and Minor Municipal Councils in the State

V In order to facilitate the preparation of the Government Review on Municipal Reports, each of the Deputy Commissioners should submit in advance to Government on or before the 1st October, a copy of each of the Municipal Reports together with consolidated statements of the - - appendices for all the Municipalities in the District

VI In order to facilitate the preparation of the consolidated section on Municipal Administration for the State Administration Report, the brief Municipal Reports with necessary statements prescribed in G O No 1502-9/M1 96-17-1, dated the 7th September 1917 will

13

continue to be submitted so as to reach the Secretariat on or before the 1st October every year

VII This order will be applicable to the Reports and Reviews for the year 1923-24 and onwards

4 The Superintendent Government Stationery is requested to have a sufficient number of the forms prescribed in this order printed and to supply at once 25 copies to the Secretariat and to each of the Deputy Commissioners

Secy to Govt
Local & Legis Deptts

To

The Dy Commrs of Districts

The Presidents of District Boards of Bangalore Kolar and Hassan thro' Dy Commrs

The Presidents of other District Boards

The Chief Engineer of Mysore

The Senior Surgeon

The Sanitary Commissioner

The Inspector General of Education

The Comptroller to Govt

The Special Officer L S C

The Supdt Govt Stationery

TBM

Deputy Commissioner's Review on Municipal Administration

for the District for the year 19 - 19

~~(The Review should not exceed 3 pages of typed matter)~~

I. Constitution, elections, meetings and attendance

II. Working of Committees

III. Incidence of taxation, remarks about collection work and variation of income and expenditure and remarks about finances generally

IV. Public works ~~Improvement~~ important works executed, condition of roads, remarks about lapses

V Water supply and maintenance

VI Public health and vital ~~sanitation~~ statistics

VII Sanitation and drainage, Sanitary progress and reports, and Measures taken for ~~suppression~~ prevention or any of epidemics

VIII Remarks on Medical Institutions and Vaccination

IX Primary Education and Examination results

X Maintenance of ~~works~~ accounts and ~~examination~~ audit by Committees and Comptroller embezzlement, any disposal of audit notes

XI Remarks about efficiency of Municipal Administration and work of non-official Presidents and Vice-Presidents

~~XII~~ [N B Any other information of ~~value~~ interest or value may be given]

~~Appendices~~

~~Statistical Statement~~

~~Details about collection of Income and Expenditure~~

~~Copies of Inspection~~

(MAA)

APPENDIX I - Statement showing the constitution of the District ... in the ... District for the year 19 --19

No	Names of ...	Number of members on the last day of the year						Sanctioned strength of members.	Average attendance at each meeting.		
		Ex-Officio	Nominated		Elected		Total.		Officials	Non-Officials	Total
			Officials	Non-officials	Officials	Non-officials					
1	2	3	4	4	5	5	6	7	8	9	10.
1	...										
2	...										
3	...										
	Total ...										

E W M/2

(pr 2)

APPENDIX II

Statement showing the income of the ~~District Local Board~~ Municipality for the year 19 --19

Items	~~Ranges of Taluk Boards~~	~~Municipalities — Total for Local Boards~~	Municipalities — District Board	Total for the District.
~~Cyanthy Ratnes~~				
Receipts.				
(Here enter heads of account in detail)				
Total				
~~Opening Balance~~				
Grand Total				

E.W.M/4

S O

Government of his Highness the Maharaja of Mysore

GENERAL AND REVENUE DEPARTMENTS.

G O No L 7848 70—Ml 135 23 1 dated 2nd April 1924

Administration Reports

Issues modified instructions for the review of — of the District Boards and Town and Minor Municipal Council

---

READ—

Government Order No 8850 67—L B 234 12 2 dated the 12th May 1915 prescribing the form of District Fund Administration Reports and directing that the reports be submitted to Government on or before the 30th September every year

2 Government Order No 320 30—Ml 55 17 1 dated the 14th July 1917 empowering the Deputy Commissioner of Districts to review the Annual Administration Reports of all the Municipalities except the City Municipalities

3 Government Order No 6748 59—Ml 79 18 16 dated the 22nd November 1918 issuing instructions for the preparation submission and review of Administration Reports of Town and Minor Municipal Councils

ORDER No L 7848 70—Ml 135 23 1 DATED 2ND APRIL 1924

The question of reviewing Administration Reports of District Boards and Town and Minor Municipal Council has been engaging the attention of Government for some time At present the Administration Reports of Town and Minor Municipal Councils are individually reviewed by the Deputy Commissioner In the case of the Town Municipal Council Reports a consolidated review is issued by Government and in the case of the Minor Municipal Council Reports a review is issued by Government separately for each district while Government not only review each District Fund Report separately but also issue a consolidated review for all the District Fund Reports

2 After careful consideration of the question Government think that only two provincial reviews dealing with the most important and salient features of the administration may be issued by Government in future one for Town and Minor Municipal Councils and the other for all the District Boards in the State

3 In order to secure uniformity in the matter of reviews by the Deputy Commissioners and obtain readily all the essential statistics for publication in a concise form with the Government review the following instructions are issued in modification of the orders of 12th May 1915 and 22nd November 1918 read above —

(i) The Administration Reports of District Boards should be submitted to Government (through the Deputy Commissioners when the President is not the Deputy Commissioner) and those of all Municipalities except the City Municipalities to the Deputy Commissioners in duplicate punctually on or before the 15th September every year arrangements being made for obtaining the necessary figures from the Public Works Medical Sanitary and Education Departments before the 31st July every year

(ii) Each Deputy Commissioner should soon after the receipt of the Municipal Reports arrange for prompt check of the figures and issue a single review for all the Municipalities and submit a copy of his review to Government with necessary statistics in the forms appended to this order so as to reach the Secretariat punctually on or before the 15th October every year

No L 7848 70 —Mi 1o5 2 1 dated 2nd April 1924

(iii) The reviews hould be very concise and chiefly limited to comment or criticism on the general results so far as comment or criticism is required or to discussions arising out of some statement of fact or opinion which calls for notice

(iv) Soon after the receipt of the District Fund Report and the Deputy Commissioners Reviews on the Municipal Reports the Government will issue two consolidated Reviews one for all the District Boards and the other for all the Town and Minor Municipal Council in the State

(v) In order to facilitate the preparation of the Government Review on Municipal Report each of the Deputy Commissioner should submit in advance to Government on or before the 1 t October a copy of each of the Municipal Reports together with consolidated statements of the appendices for all the Municipalities in the District

(vi) In order to facilitate the preparation of the consolidated section on Municipal Administration for the State Administration Report the brief Municipal Reports with necessary statements prescribed in Government Order No 1502 9 Ml 96 17 1 dated the 7th September 1917 will continue to be submitted so as to reach the Secretariat on or before the 1st October every year

(vii) This order will be applicable to the Report and Review for the year 1923 24 and onwards

4 The Superintendent Government Stationery is requested to have a sufficient number of the forms prescribed in this order printed and to supply at once 25 copies to the Secretariat and to each of the Deputy Commissioners

B NAGAPPA
Secretary to Government
Local and Legislative Departments

To—The Deputy Commissioners of Districts
The Presidents of District Boards of Bangalore Kolar and Hassan Districts through the Deputy Commissioners of the Districts
The Presidents of other District Boards
The Chief Engineer in Mysore
The Senior Surgeon in Mysore
The Sanitary Commissioner in Mysore
The Inspector General of Education in Mysore
The Comptroller to Government
The Special Officer Local Self Government
The Superintendent Government Stationery

End—P S R N

No L 7848 70—ML 135 23 1 DATED 2ND APRIL 1924

Deputy Commissioner's Review on Municipal Administration in the *District* *for the year 19 19*

I *Constitution* Election meetings and attendance
II Working of Committees
III Incidence of taxation remarks about collection work and variation of income and expenditure and remarks about finances generally
IV *Public Works* Important work executed condition of roads remarks about lapses
V Water Supply and maintenance
VI Public Health and Vital statistic
VII Sanitation and drainage Sanitary progres and reports and measures taken for prevention and uppre on of epidemics
VIII Remark on Medical Institution and Vaccination
IX Primary Education and Education Ces
X Maintenance of account audit by Committees and Comptroller embezzlement and disposal of audit notes
XI Remarks about efficiency of Municipal Administration and work of non-official Presidents and Vice President

(*N B*—Any other information of interest or value may be added)

APPENDIX I

Statement showing the constitution of the Municipal Councils in the District for the year 19 - 19

No.	Names of Municipalities	Number of members on the last day of the year				Sanctioned strength of members	Average attendance at each meeting		
		Ex officio	Nominated	Elected	Total		Officials	Non-officials	Total
1	2	3	4	5	6	7	8	9	10
1									
2									
3									
4									
5									
6									
7									
	Total								

No. L, 7849-70—Mr. 135-23-1, dated 2nd April 1924

No. L 7848-70—Mr 135-23-1, dated 2nd April 1924.

APPENDIX II

Statement showing the income of the Municipalities in the ... District for the year 193 —192

Items	Names of Municipalities							Total for the District
RECEIPTS.								
(Here enter heads of account in detail.)								
Total								
Opening balance								
Grand Total								

APPENDIX III

Statement showing the expenditure of the Municipalities in the ... District for the year 192 —192

Items	Names of Municipalities							Total for the District
EXPENDITURE.								
(Here enter heads of account in detail.)								
Total								
Closing balance								
Grand Total								

W D 1931—GPB—705—24-4-24